



Ideal Cleaning Services Limited Smoke Free Policy

Purpose

This policy has been developed to protect all employees, service users, customers and visitors from exposure to secondhand smoke and to assist compliance with the Health Act 2006.

Exposure to secondhand smoke increases the risk of lung cancer, heart disease and other serious illnesses.

Ventilation or separating smokers and non-smokers within the same airspace does not completely stop potentially dangerous exposure.

Policy

- It is the policy of Ideal Services Group that all our workplaces are smokefree, and all employees have a right to work in a smokefree environment.
- The policy came into effect on Sunday, 1 July 2007.
- Smoking is prohibited in all enclosed and substantially enclosed premises in the workplace.
- This includes company vehicles.
- This policy applies to all employees, consultants, contractors, customers or members and visitors.

Implementation

- Overall responsibility for policy implementation and review rests with Christopher Dring Group Managing Director.
- However, all staff are obliged to adhere to and support the implementation of the policy.
- The person named above shall inform all existing employees, consultants and contractors of the policy and their role in the implementation and monitoring of the policy.
- They will also give all new personnel a copy of the policy on recruitment/induction.
- Appropriate 'no-smoking' signs will be clearly displayed at the entrances to and within the premises, and in all smokefree vehicles.

Non-compliance

Local disciplinary procedures will be followed if a member of staff does not comply with this policy.

Those who do not comply with the smokefree law may also be liable to a fixed penalty fine and possible criminal prosecution.

Help to stop smoking

The NHS offers a range of free services to help smokers give up.

Call the NHS Smoking Helpline on 0300 123 1044 (England), 0800 085 2219 (Wales) for more details.

For and on behalf of Ideal Cleaning Services Limited

CHRISTOPHER DRING
Group Managing Director

Reviewed 09-2023